



MONOTYPE INDIA LIMITED

Date: 12th January, 2019

To,
The Manager (Listing),
Calcutta Stock Exchange Limited,
7, Lyons Range, Kolkata – 700 001
Scrip code: 023557

To,
The Manager (Listing),
Metropolitan Stock Exchange of India Limited,
Vibgyor Towers, 4th floor, Plot No C 62, G-Block,
Opp. Trident Hotel, Bandra Kurla Complex,
Bandra(E.), Mumbai – 400098
Scrip code: MONOT

Dear Sir,

Ref.: Regulation 27(2) of SEBI (LODR) Regulations, 2015

Sub.: Report of Corporate Governance for the Quarter ended 31st December, 2018

With reference to the above stated subject, Corporate Governance Report for the quarter ended 31st December, 2018 is enclosed herewith.

You are requested to kindly take the same on record.

Thanking You.

For MONOTYPE INDIA LIMITED

SNEHA
SRIDAYAL
SONI

Digitally signed by SNEHA SRIDAYAL SONI
DN: cn=SNEHA SRIDAYAL SONI, postalCode=400021,
o=Monotype India Limited
2.5.4.20=6845d91e3b3e6f4a0013a0f508c27
6a0d111046093582720080e000000000
2.5.4.43=0211000230F75A38AC08080805C91
F18C208F708A3210A0C0000119191714C

c, cn=SNEHA SRIDAYAL SONI
Date: 2019.01.12 17:57:04 +05'30'

**(SNEHA SONI)
COMPANY SECRETARY
M. No.: 51629**

Encl.: As stated above

General information about company	
Scrip code	505343
NSE Symbol	
MSEI Symbol	MONOT
ISIN	INE811D01024
Name of the entity	MONOTYPE INDIA LIMITED
Date of start of financial year	01-04-2018
Date of end of financial year	31-03-2019
Reporting Quarter	Quarterly
Date of Report	31-12-2018
Risk management committee	Not Applicable

Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Is there any change in information of board of directors compare to previous quarter

Yes

Wether the listed entity has a Regular Chairperson

Yes

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee (s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
1	Mr	NARESH JAIN	AACPJ9811A	00291963	Executive Director	Chairperson related to Promoter		07-11-2015			2	2	0		
2	Mr	HARSH JAIN	AKZPJ3928R	02457584	Executive Director	Not Applicable		11-02-2015	28-11-2018		1	1	0		
3	Mr	SURYAKANT KADAKANE	AAWPK8420E	02272617	Non-Executive - Independent Director	Not Applicable		13-08-2016		60	3	3	2		
4	Mr	RAJENDRA REDEKAR	AAAPR5694M	02272617	Non-Executive - Independent Director	Not Applicable		17-07-2018		60	1	1	1		

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee (s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
5	Mrs	PREETI DOSHI	AFFPD7388L	07741542	Non-Executive - Independent Director	Not Applicable		24-03-2017		60	3	3	0		

Annexure 1	
II. Composition of Committees	
Disclosure of notes on composition of committees explanatory	
Is there any change in information of committees compare to previous quarter	Yes

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02272617	Mr. Suryakant Kadakane	Non-Executive - Independent Director	Chairperson	13-08-2016		
2	02713973	Mr. Rajendra Redekar	Non-Executive - Independent Director	Member	17-07-2018		
3	00291963	Mr. Naresh Jain	Executive Director	Member	12-08-2011		

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02272617	Mr. Suryakant Kadakane	Non-Executive - Independent Director	Chairperson	13-08-2016		
2	02713973	Mr. Rajendra Redekar	Non-Executive - Independent Director	Member	14-08-2018		
3	07741542	Mrs. Preeti Doshi	Non-Executive - Independent Director	Member	24-03-2017		

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02713973	Mr. Rajendra Redekar	Non-Executive - Independent Director	Chairperson	17-07-2018		
2	00291963	Mr. Naresh Jain	Executive Director	Member	12-08-2011		
3	02272617	Mr. Suryakant Kadakane	Non-Executive - Independent Director	Member	29-11-2018		
4	02457584	Mr. Harsh Jain	Executive Director	Member	11-02-2015	28-11-2018	

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks

Annexure 1

Annexure 1

III. Meeting of Board of Directors

Disclosure of notes on meeting of board of directors explanatory			
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)
1	14-08-2018		
2		14-11-2018	91
3		29-11-2018	14

Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

Sr	Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Requirement of Quorum met	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days)	Name of other committee
1	Audit Committee	14-11-2018	Yes	3	14-08-2018	91	

Annexure 1

V. Related Party Transactions

Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Annexure 1

VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 100 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes

Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	SNEHA SONI
2	Designation	Company Secretary and Compliance Officer

Signatory Details	
Name of signatory	SNEHA SONI
Designation of person	Company Secretary and Compliance Officer
Place	MUMBAI
Date	12-01-2019

