

General information about company	
Scrip code	505343
Name of the entity	MONOTYPE INDIA LIMITED
Date of start of financial year	01-04-2016
Date of end of financial year	31-03-2017
Reporting Quarter	Yearly
Date of Report	31-03-2017
Risk management committee	Not Applicable

Annexure I														
Annexure I to be submitted by listed entity on quarterly basis														
I. Composition of Board of Directors														
Disclosure of notes on composition of board of directors explanatory														
Is there any change in information of board of directors compare to previous quarter												Yes		
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes
1	Mr	NARESH MANAKCHAND JAIN	AACPJ9811A	00291963	Executive Director	Chairperson		12-08-2011			2	2	0	
2	Mr	AKHILESH VIJAYCHAND JAIN	ACXPJ8730F	00027658	Non-Executive - Independent Director	Not Applicable		13-11-2014		60	1	2	1	
3	Mr	HARSH JAIN	AKZPJ3928R	02457584	Executive Director	Not Applicable		11-02-2015			1	1	0	
4	Mrs	SUDARSHANA MITRA	AHBPM6874G	06746680	Non-Executive - Independent Director	Not Applicable		31-03-2015		60	2	1	0	

Annexure I														
Annexure I to be submitted by listed entity on quarterly basis														
I. Composition of Board of Directors														
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes

No of

Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of appointment in the current term	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes
5	Mr	SURYAKANT MARUTI KADAKANE	AAWPK8420E	02272617	Non-Executive - Independent Director	Not Applicable		13-08-2016		60	2	3	1	
6	Ms	PREETI DOSHI	AFFPD7388L	07741542	Non-Executive - Independent Director	Not Applicable		24-03-2017		60	2	2	0	

Annexure 1					
II. Composition of Committees					
Disclosure of notes on composition of committees explanatory					
Is there any change in information of committees compare to previous quarter					Yes
Sr	Name Of Committee	Name of Committee members	Category 1 of directors	Category 2 of directors	Name of other committee
1	Audit Committee	MR. SURYAKANT MARUTI KADAKANE	Non-Executive - Independent Director	Chairperson	
2	Audit Committee	MR. NARESH MANAKCHAND JAIN	Executive Director	Member	
3	Audit Committee	MR. AKHILESH VIJAYCHAND JAIN	Non-Executive - Independent Director	Member	
4	Nomination and remuneration committee	MR. AKHILESH VIJAYCHAND JAIN	Non-Executive - Independent Director	Chairperson	
5	Nomination and remuneration committee	MR. SURYAKANT MARUTI KADAKANE	Non-Executive - Independent Director	Member	
6	Nomination and remuneration committee	MRS. SUDARSHANA MITRA	Non-Executive - Independent Director	Member	
7	Nomination and remuneration committee	MS PREETI DOSHI	Non-Executive - Independent Director	Member	
8	Stakeholders Relationship Committee	MR. AKHILESH VIJAYCHAND JAIN	Non-Executive - Independent Director	Chairperson	
9	Stakeholders Relationship Committee	MR. NARESH MANAKCHAND JAIN	Executive Director	Member	
10	Stakeholders Relationship Committee	MR. HARSH JAIN	Executive Director	Member	

Annexure 1

Annexure 1			
III. Meeting of Board of Directors			
Disclosure of notes on meeting of board of directors explanatory			
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)
1	07-11-2016		
2	14-11-2016		6
3	01-12-2016		16
4		09-02-2017	69
5		24-03-2017	42

Annexure 1							
IV. Meeting of Committees							
Disclosure of notes on meeting of committees explanatory							
Sr	Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days)	Name of other committee
1	Audit Committee	09-02-2017	Yes	Yes, All members were present	14-11-2016	86	

Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	

Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements)	Yes

	Regulations, 2015. b. Nomination & remuneration committee	
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 100 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes

Annexure II

Annexure II to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listing Regulations

Sr	Item	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.	Web address
1	Details of business	Yes		http://www.monotypeindia.in/about.html
2	Terms and conditions of appointment of independent directors	Yes		http://www.monotypeindia.in/monotype/MISC/Terms%20and%20Conditions%20for%20appointment%20of%20Independent%20Directors.pdf
3	Composition of various committees of board of directors	Yes		http://www.monotypeindia.in/monotype/MISC/Composition%20of%20Committees.pdf
4	Code of conduct of board of directors and senior management personnel	Yes		http://www.monotypeindia.in/monotype/MISC/Code%20of%20Conduct%20for%20Board%20of%20Directors%20and%20Senior%20Management%20Personnel.pdf
5	Details of establishment of vigil mechanism/ Whistle Blower policy	Yes		http://www.monotypeindia.in/monotype/POLICIES/Whistle%20Blower%20Policy.pdf
6	Criteria of making payments to non-executive directors	Yes		http://www.monotypeindia.in/monotype/MISC/Criteria%20of%20making%20payments%20to%20Non-Executive%20Directors.pdf
7	Policy on dealing with	Yes		http://www.monotypeindia.in/monotype/POLICIES/POLICY%20ON%20RELATED%20PARTY%20TRANSACTIONS.pdf

	related party transactions			
8	Policy for determining 'material' subsidiaries	NA		
9	Details of familiarization programmes imparted to independent directors	Yes		http://www.monotypeindia.in/monotype/MISC/Familiarization%20Programme%20for%20Independent%20Director.pdf

Annexure II

Annexure II to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listing Regulations

Sr	Item	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.	Web address
10	Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes		http://www.monotypeindia.in/contact.html
11	email address for grievance redressal and other relevant details	Yes		http://www.monotypeindia.in/contact.html
12	Financial results	Yes		http://www.monotypeindia.in/financial.html
13	Shareholding pattern	Yes		http://www.monotypeindia.in/shareholding.html
14	Details of agreements entered into with the media companies and/or their associates	NA		
15	New name and the old name of the listed entity	NA		

Annexure II

II. Annual Affirmations

Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 25(6)	Yes	
2	Board composition	17(1)	Yes	
3	Meeting of Board of directors	17(2)	Yes	
4	Review of Compliance Reports	17(3)	Yes	
5	Plans for orderly succession for appointments	17(4)	Yes	
6	Code of Conduct	17(5)	Yes	
7	Fees/compensation	17(6)	Yes	

8	Minimum Information	17(7)	Yes	
9	Compliance Certificate	17(8)	Yes	
10	Risk Assessment & Management	17(9)	Yes	

Annexure II

II. Annual Affirmations

Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
11	Performance Evaluation of Independent Directors	17(10)	Yes	
12	Composition of Audit Committee	18(1)	Yes	
13	Meeting of Audit Committee	18(2)	Yes	
14	Composition of nomination & remuneration committee	19(1) & (2)	Yes	
15	Composition of Stakeholder Relationship Committee	20(1) & (2)	Yes	
16	Composition and role of risk management committee	21(1),(2),(3),(4)	NA	
17	Vigil Mechanism	22	Yes	
18	Policy for related party Transaction	23(1),(5),(6),(7) & (8)	Yes	
19	Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes	
20	Approval for material related party transactions	23(4)	NA	

Annexure II

II. Annual Affirmations

Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
21	Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA	
22	Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	NA	
23	Maximum Directorship & Tenure	25(1) & (2)	Yes	
24	Meeting of independent directors	25(3) & (4)	Yes	
25	Familiarization of independent directors	25(7)	Yes	
26	Memberships in Committees	26(1)	Yes	
27	Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes	
28	Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes	
29	Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes	
Any other information to be provided - Add Notes				

Annexure II

III. Affirmations

Sr	Particulars	Compliance status (Yes/No/NA)
1	The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied	NA
	Any other information to be provided	

Signatory Details

Name of signatory	Naresh Manakchand Jain
Designation of person	Director
Place	Mumbai
Date	10-04-2017